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17 March 1967

MEMORANDUM FOR THE RECORD

SUBJECT: [REDACTED] Monthly Progress Report (No. 3) Period 1 January 1967 through 28 February 1967

1. I discussed so much of subject progress report as pertains to Task 1c. - Product Set, with [REDACTED] this date. Cited report reflects 65 per cent completion of this task and indicated that a [REDACTED] position paper" would be ready for review by 13 March 1967.

2. We received the reference paper; however (in my opinion), the readout could hardly be called a "position paper." The Foreward of this memorandum reads as follows: "This is a preliminary collection of sections which are to be refined and redrafted into the memorandum which will report out on Task 1c. These sections are only being made available to solicit comments and stimulate thinking in the area of the Product Set."

3. I explained to Stu the need for including with each draft memo a cover page (or equivalent) outlining specifically what the writer intended each readout to represent. If it is intended to be a position paper--then take a position, and indicate what concurrences are being solicited (and from whom) within NPIC.

4. I suggested he consider submission of a revised report rather than receive an exception letter from us. He will check the situation and give me a call.

SIGNED

[REDACTED]

Attachment: Monthly Progress Report

Distribution:

Orig - Ch/SYB, Ch/IPD w/att
1 - [REDACTED] File w/att
1 - SYB Chrono w/o att
1 - TOS/ [REDACTED] w/o att

DECLASS REVIEW by NIMA/DOD

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